# **Pack 374 Leader Position Descriptions**

## RECRUITER

Pack Committee

### **Position Description**

- Works with the Cubmaster to develop and execute a year-round recruitment plan for recruiting scouts.
- Sets specific dates for regular recruiting activities and makes other leaders aware of those dates.
- Promotes pack to the community, inviting youth to join. Makes the people in the community know that a Cub Scout pack is available.
- Is the primary contact for parents/guardians inquiring about joining the pack.
- Meets with parents/guardians when they visit the pack, explaining the Cub Scout program and answering questions.
- Introduces potential new scouts to the Den Leader for participation in the den during the first visit.
- Makes the New Member Coordinator aware of any potential new scouts and parents/guardians after their initial visit.
- Works with the Cubmaster and Den Leaders to conduct an annual recruiting drive at the end of the school year.
- Works with other leaders to promote recruitment plans.

#### Desired skills & requirements

- Organized; detail oriented.
- Outgoing personality.
- Able to communicate with scouts and parents/guardians in person, on the phone, or through electronic methods (email, SMS, etc.).
- Regularly attends monthly pack committee meetings.
- Supports the policies of the BSA.
- Will complete Youth Protection Training before starting in the position.
- Will complete online training for "Pack Committee (MC)" within 30 days of registering.

#### Estimated hours per week, average

1-2, including meeting time.

#### Leader uniform required

Yes.

Position description implemented 3/15/2018