

# Pack 374 Leader Position Descriptions

## FACILITY COORDINATOR

Pack Committee

### Position Description

- Works with Pack Committee Chair and Cubmaster to secure access to meeting facilities.
- Works with event coordinators to secure access to facilities for special events (Pinewood Derby, Blue & Gold, etc.).
- Works with Council to ensure that facility liability insurance is maintained and provided to facilities.
- Submits any formal request/paperwork as required by facilities.

### Desired skills & requirements

- Organized; detail oriented.
- Regularly attends monthly pack committee meetings.
- Supports the policies of the BSA.
- Will complete Youth Protection Training before starting in the position.
- Will complete online training for "Pack Committee (MC)" within 30 days of registering.

### Estimated hours per week, average

0-1

### Leader uniform required

No, but encouraged.

### Position description implemented

3/15/2018