

Pack 374 Leader Position Descriptions

CUBMASTER

Program

Position Description

- Plans and conducts the monthly pack meetings.
- Promotes family participation in all pack events.
- Solicits input from and works with Assistant Cubmaster(s) to plan upcoming pack meetings.
- Sets a positive example for the scouts and leaders in actions and speech.
- Is a coach and advisor to the Den Leaders and Assistant Den Leaders.
- Identifies & recruits parents to be Den Leaders and Assistant Den Leaders.
- Identifies & recruits parents to be Assistant Cubmasters.
- Coordinates with Advancement Chair to distribute awards to scouts at pack meetings in a meaningful manner.
- Coordinates the total Cub Scout program in the pack, maintaining a quality, year-round program.
- Facilitates and conducts major ceremonies such as Arrow of Light award and annual crossing over.
- Procures supplies for pack meetings.
- Manages pack budget for supplies.
- Signer on the pack checking account.
- If unable to attend a pack meeting, communicates and makes arrangements with Assistant Cubmaster and/or Pack Committee Chair.
- Performs any other tasks, as needed.

Desired skills & requirements

- Organized; detail oriented.
- Realizes that an adult leader is just a Cub Scout in a larger uniform.
- Enjoys having fun with the scouts, interacting with them in an age-appropriate manner.
- Encourages fun atmosphere through scouting songs, skits, cheers, and games.
- Ability to plan pack meetings, preferably several weeks or months in advance.
- Maintains good communication and relationships with Den Leaders, Assistant Den Leaders, Assistant Cubmaster, and parents/guardians.
- Ability to work with other leaders to build consensus.
- Discreet; able to maintain private/sensitive information.
- Regularly attends monthly pack committee meetings.
- Participates in annual pack planning meeting.
- Supports the policies of the BSA.
- Will complete Youth Protection Training before starting in the position.
- Will complete online training for "Cubmaster (CM)" within 30 days of registering.
- Will complete BALOO (Basic Adult Leader Outdoor Orientation) training as soon as possible, and before the next pack camping event.
- Will complete Den Chief training if the pack utilizes a Den Chief from a local Boy Scout troop.

Estimated hours per week, average

2-4, including meeting time.

Leader uniform required

Yes.

Position description implemented

3/15/2018