

Pack 374 Leader Position Descriptions

ASSISTANT TREASURER

Pack Committee

Position Description

- Collects payments from pack members.
- Makes bank deposits.
- Assists Treasurer, as needed.

Desired skills & requirements

- Basic financial knowledge.
- Organized; detail oriented.
- Discreet; able to maintain private/sensitive information.
- Regularly attends monthly pack committee meetings.
- Supports the policies of the BSA.
- Will complete Youth Protection Training before starting in the position.
- Will complete online training for "Pack Committee (MC)" within 30 days of registering.

Estimated hours per week, average

0-2, including meeting time.

Leader uniform required

No, but encouraged.

Position description implemented

3/15/2018